



New Contract Sale

Agent: _____
FMLS#: _____
Phone: _____

Listing Address: _____

Check List

- SIGNED CONTRACT, exhibits, addendums (turn in within 24 hours)**
- Copy of earnest money check (if we hold earnest money see EM instructions)**
- FMLS print out**
- Signed Sellers Disclosure**
- Copy of Instructions to Attorney (on fmls forms)**
- Copy of Buyers Pre-approval letter**
- Buyers Information Sheet (on fmls forms)**
- Tax record Print Out**
- Exclusive Buyers Brokerage Agreement (on fmls forms)**

Please email a copy of the above broker@zellerman.com
use this form as your cover sheet

Zellerman